

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DA 17-1227-62**

Date of Adoption **DECEMBER 27, 2017**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Legislative Reference Officer

PRESENTED BY COUNCIL MEMBER **FREDERIC**

SECONDED BY **JONES**

AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR HEALTH INSURANCE BROKERAGE SERVICES FOR CALENDAR YEAR 2018

WHEREAS, the Request for Proposals for Insurance Brokerage Services for health was publicly advertised in the New Jersey Star Ledger on November 02, 2017 with a deadline for qualification to be submitted on December 06, 2017; and

WHEREAS, two qualifications were received and publicly opened; and

WHEREAS, said qualification was referred to the Business Administrator; and

WHEREAS, the qualification satisfied the bid requirement and;

WHEREAS, the Business Administrator has recommended award should be made to the following firm:

Fairview Insurance Associates
25 Fairview Ave.
Verona, N.J. 07044

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for health Insurance Brokerage Services be awarded Fairview Insurance Agency Associates, 25 Fairview Ave, Verona, NJ 07044 on the basis of their response to the request for proposal meeting the selection criteria and qualifications at no cost to the township, the fees will be paid by brokerage and total compensation will be disclosed to the Township; for one year starting on January 12, 2018 and ending on January 11, 2019; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same.

RECORD OF COUNCIL VOTE

X = Indicates Vote

N.V. = No Vote

A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				INMAN		X		
COX	X				JONES, 2ND VICEPRESIDENT	X			
FREDERIC	X				LYONS, PRESIDENT	X			
DR. HUDLEY	X								

RESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE **December 27, 2017**

hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]*

DATE **DEC 27 2017**



ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☐ COLLECTOR ☐ COURT ☐ EDGO ☐ ENGINEER ☐ FIRE ☐ CF ☐ HEALTH ☐ HOUSING ☐ INIC ☐
UDGE ☐ LEGAL ☐ LIBR ☐ LICEN ☐ MAYOR ☐ NPP ☐ ODP ☐ PARKS ☐ PAYROLL ☐ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐
EC ☐ PB/ZBA ☐ TRAFFIC ☐ ZONING ☐ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____

SERVICE REQUESTED:	Fair & Open Public Solicitation-Health
VENDOR NAME:	
CONTACT PERSON:	Michael Graham
ADDRESS:	25 Fairview Avenue, Verona, NJ 07044
TELEPHONE:	973-587-08070
FAX NUMBER:	973-857-9131
EMAIL ADDRESS:	Mgraham@fairviewinsurance.co
TOTAL COST:	Compensation is paid directly by the carriers and disclosure to Township
Bidder's Affidavit	
Non-Collusion Affidavit	x
Disclosure Ownership	x
Qualification Affidavit	x
Insurance Requirement	x
Affirmative Action	x
NJ Business Registration Cert	x
Professional Service Entity info	x
Submission Form	x
Statement of indebtedness form	x
Payment Commodity	x
Iran Disclosure	x
Addendum	None
	None

Brown & Brown Metro LLC

Colleen Coyle

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973-549-1007

ccoyle@bbmetro.com

\$75,000.00 flat fee